

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
May 5, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Absent
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM CORRECTIONS EMPLOYEE WEEK. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), proclaimed May 1-7, 2016 as "Corrections Employee Week" in Lycoming County. Warden Kevin DeParlos talked about the employees' pride, commitment and dedication. Mr. Mirabito thanked the employees for their hard work. Mr. Mussare agreed that they have a very difficult job.
- 2.2 PROCLAIM DAYS OF REMEMBRANCE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), proclaimed May 1-8, 2016 as "Days of Remembrance" in Lycoming County.

- 2.3 APPOINT TO LEPC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), appointed Tony Mussare and James Slotterback to the Local Emergency Planning Committee.
- 2.4 APPROVE HAZ MAT PACKAGE SUBMISSION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved 2016-2017 Hazardous Materials Response Fund grant eligibility package submission to PEMA.
- 2.5 APPROVE HAZ MAT REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the Hazardous Material Emergency Response Preparedness Report to PEMA.
- 2.6 APPROVE AMENDMENT WITH MUNCY BOROUGH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved amendment to agreement with Muncy Borough for technical assistance to update the zoning ordinance.
- 2.7 APPROVE DEP PERMIT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved application to PADEP for a General Permit PAG-10 that covers water usage procedures when conducting a hydrostatic test of a tank or pipeline in the amount of \$500.
- 2.8 APPROVE MULCARE AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved professional service agreement renewal with Mulcare for RMS.
- 2.9 APPROVE PSA WITH JERRY LYNCH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Jerry Lynch, Esquire, for conflict attorney services not to exceed \$35,000/annually for 65 cases.
- 2.10 APPROVE INTERNSHIP AGREEMENT WITH BLOOMSBURG UNIVERSITY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved agreement for interns with Bloomsburg University.
- 2.11 ADOPT RESOLUTION 2016-10 FOR DEP LICENSE AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), adopted resolution 2016-10 for DEP license agreement for County Bridge 106.
- 2.12 APPROVE AMENDMENT TO AGREEMENT WITH LARSON DESIGN GROUP. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (2-0), approved amendment to agreement with Larson Design Group for design of Timber Run Access Road.

2.13 APPROVE C&Y CONTRACTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (2-0), approved the following contracts for Children and Youth for the period July 1, 2015 through June 30, 2016: (Mark Egly)

- Family Care for foster care services at per diems ranging from \$58.70/day to \$187.00/day.
- Centre County Youth Service Bureau for emergency shelter and residential care services at per diems ranging from \$179.00/day to \$188.00/day.
- Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Youth Workforce Development/Employment (YES) not to exceed \$60,000.
- Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Family Navigation services for not to exceed \$35,000.
- Lycoming County Health Improvement Coalition for the provision of Strengthening Families Program not to exceed \$10,000.
- Susquehanna Health Home Care and Hospice for the provision of Nurse Family Partnership Program services not to exceed \$30,000.
- Firetree Place life skills educational services in the amount of \$16,000.
- Community Alliance for Progressive Positive Action, CAPPA for life skills educational services in the amount of \$16,000.

2.14 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the following personnel action:
Pre Release - Thomas D. Probst as full time replacement Resident Supervisor - Pay grade 5 - \$15.07/hour effective 5/9/16.

2.15 APPROVE HUMAN RESOURCES REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved Human Resources report through April 30, 2016.

2.16 APPROVE GRANT AGREEMENT WITH SENIOR CITIZENS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved grant and monitoring agreement for \$10,000 with Lycoming County Senior Citizens Incorporated.

Mr. Mirabito commented that this helps older citizens to not be isolated and to enhance their lives.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced that Lycoming County is requesting bids for food product.
- 5.2 Mya Toon announced that Lycoming County is requesting bids for bread products.
- 5.3 Kristen McLaughlin provided an update on 2016 CDBG funding and discussed the proposed schedule.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, May 10, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:42 a.m.